

**St. Francis' Convent School Kankerghera, Meerut**

**TERMS AND CONDITIONS**

**APPLICATION FORM FOR LKG 2023-24**

**Kindly read the instructions carefully before you submit the application form:**

1. Only children born between 1st Nov 2018 to 31st Oct 2019 will be eligible for Admission to Lower Kindergarten.

2. Application fee Rs. 700/- only (non-refundable).

3. **Online Application will be opened from 12<sup>th</sup> November 2022 & 13<sup>th</sup> November 2022.**

**Timing 10:00 am to 02:00pm.**

4. The completed form should be submitted along with necessary documents. Those forms without the necessary documents will be rejected. No form will be accepted thereafter.

5. The Principal reserves all the rights of admission or rejection and is not bound to give any reason for admission or rejection of any candidate. The Principal's decision will be final

6. Applying is no guarantee of admission, admission will depend on the availability of seats and merit.

7. **Timings and the mode of interaction will be communicated through SMS on your Mobile.**

8. Parents are strongly urged to try other schools as the number of seats in St. Francis' Convent School, Kankerghera are limited.

9. Any attempt to use friends or influential people in procuring recommendations for admission will lead to disqualification.

10. The original Date of Birth certificate of the child should have: Child's name, father's name and mother's name written on it.

11. Name of the child, father's name, mother's name, Date of Birth etc should be entered correctly. **Date of Birth once entered in the school records will not be changed under any circumstances.**

12. Name of the child, father's name, mother's name, Date of Birth should be same in all document including spelling.

❖ **Required Documents:-**

I. Birth Certificate copy from Municipal Corporation. (Attested Copy Only).

II. Aadhaar card of the child.

III. Soft copy of Aadhaar Card of the parents (Father & Mother)

IV. Two recent passport size photograph of your ward.

V. A printed copy of the complete form along with the supporting documents.

13. Ex-SFCS are required to submit a copy of the Mark Sheet/Passing Certificate of Class X as a proof.

14. Kindly take the print out of Registration form along with documents submitted.

**15. All the original documents along with the printed copy of the Registration form are to be produced for verification on the interaction day.**

**16. Both parents must be present with the child on the day of interaction with Principal** as the signatures of both are imperative.

**17. Please ensure that the acknowledgement slip that will be given to you is retained and produced whenever you come to the school regarding all future dealings pertaining to Admissions.**

18 .With the firm belief that children should not be exposed to the stress of long journeys, parents are advised to opt for neighbourhood schools.

19. Please note that at the time of admission and at all times thereafter, the medical details and record of the child shall be disclosed to the school keeping in mind the best interests and welfare of the child. Any previous medical history/or any other information pertaining to the child's physical, emotional and mental health must be disclosed. Please note: Parents are requested to disclose all information as they may be vital in case of an emergency and in the handling of your child. Parents will be expected to submit an undertaking to the effect that no medical issue is being withheld from the school.

**20. Contact numbers/Email IDs given must be permanent, valid and working. In the eventuality that the school is unable to reach you at the number(s) given, the school will not be held responsible for the consequences.**

21. For any query related registration contact us on 8077124345, 7817961480.  
(08:00a.m to 02:00 p.m)

NOTE : All admissions which are granted shall be on a provisional basis and subject to the detailed verification/scrutiny of all documents against the original at the time of admission. If any document is found to be false/tampered with or if the child is found to be ineligible on any ground, the admission shall stand cancelled.