

ST . FRANCIS' CONVENT SCHOOL
KANKERKHERA , MEERUT

March 3, 2025

Dear Parents and Students,

“ For you, O Lord, have made me glad by your work; at the works of your hands
I sing for joy.”

In sincere appreciation, I extend my heartfelt thanks to all the parents for their steadfast support and cooperation throughout the academic year 2024-25. I am truly inspired by the talent, enthusiasm, intelligence, skill and creativity exhibited by our dear students, both in academics and extracurricular pursuits and which have brought laurels to our school. Let us continue to strive for greatness, dreaming big and placing our trust in the Almighty.

Kindly note the following: -

1. **The Progress Report** will be given to the students at 8.00 a.m. in the School Assembly on the following dates.

UKG to IV	:	March 8, 2025
Classes V to VII	:	March 10, 2025
Classes VIII, IX and XI	:	March 11, 2025
Nursery and LKG	:	March 21, 2025

Students are expected to be present in School Uniform to receive their Report Cards. Merit certificates and Full Attendance Award will also be given on that day.

2. **New academic session will commence on the following dates:**

Classes 1 to X and XII	:	March 17, 2025
Nursery, LKG and UKG	:	April 02, 2025
Class XI	:	April 07, 2025

3. Attendance in the school on the first day is compulsory for all. All the students are expected to be in their summer uniform.

4. **School Timing during Summer:**

Nursery	:	8.00 a.m. to 12.00 noon.
L.K.G and U.K.G	:	7.15 a.m. to 12.30 p.m.
Classes 1 to IV	:	7.15 a.m. to 1.15 p.m.
Classes V to XII	:	7.15 a.m. to 1.30 p.m.

Saturdays are holidays for Nursery, L.K.G and U.K.G. **Second Saturday** of every month will be a holiday for the school.

5. **Newly admitted students are** required to bring their **admit card** on the first working day.
6. All the students should bring their **identity card** to school daily.
7. **Once a student enters the school campus, the school will not accept lunch boxes, water bottles or study material from parents or guardians. This policy is strictly enforced to ensure safety, smooth operations and student discipline.**

8. All the students should have the school diary and the prescribed text books and copies on the first working day. These books are available in the Ideal Book Depot, 195, Sadar Bazar, Meerut, Ph. No 0121 -2660648.
9. Students should cover all their text books and copies properly with brown sheets. Please do not bind the books.
10. **Uniform for Girls** For classes I to XII, the uniform will no longer include salwar and kurta. Students will wear trousers, shirt with waistcoat.
11. **School Diary:** The parents and the students are requested to go through the school Diary and abide by the rules and regulations of the school. Students should bring their school diary daily. Care should be taken to keep the diary in good condition and it should be used for taking down the assignments and the periodical messages of the teachers and parents.
12. **Personal Memo:** The two copies of the personal memo of the student given in the beginning of the school diary are to be filled-in by the parents and one copy of the same is to be submitted to the class teacher for the school records latest by April 1, 2025.
13. There is a **moderation** in the fees.
For L.K.G to Class XII 9% of the tuition fee of last year have been increased.
14. Fees are to be remitted exclusively through online platforms, namely, Google Pay, Phone Pay, Paytm or Net Banking, accessed via the ecare platform.
15. **Computer Coding with Robotics and AI** → We are integrating Computer, Coding AI (Artificial Intelligence) and Robotics into the curriculum as per CISCE norms for classes III to VIII which will provide students with essential skills for the future.
16. No fee book will be provided. Therefore, on completion of the payment, Parents/Guardians are expected to provide a printed screenshot of the transaction confirmation for documentation purpose.
17. Admit card is mandatory to appear for the Half yearly and Annual Examination. Payment for the **first two quarters of fees** is to be made **prior to the Half Yearly Examination**, and the **last two quarters before the Annual Examination.**
18. **Transfer Certificate:** Those wishing to apply for T.C. should do so latest by March 10, 2025 with a fee of Rs 200/-.
19. **Cycle Pass:** The students who come by cycle should collect the Cycle Pass from the school office, after paying Rs 500/- for the year 2025-26.
20. Students passing out of Classes X and XII can collect their Mark Sheet and Pass Certificate from the school office from first week of June 2025.
Time: 8.00 a.m. to 12.30 p.m. only.

We request the whole hearted support of the parents in all our undertakings.

MAY GOD BLESS YOU.